Setting up your project in InDesign

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	Appearance of Black File Handling Clipboard Handling		
General Interface Type Advanced Type Composition Units & Increments Grids Guides & Pasteboard Dictionary Spelling Autocorrect Notes Story Editor Display Display Performance Appearance of Black File Handling Clipboard Handling	Preferences s & Increments Uler Units Origir Points Picas Horizonta ✓ Inches Vertica Nillimeters Centimeters Ciceros Points/Inch Agates Custom Size/Leading: 2 pt Baseline Shift: 2 pt Kerning: 20 / 1000	em	Once the Preferences > Units & Increments box pops up: Under Ruler Units: Change the Horizontal and Vertical to Inches (not picas or anything else) Click OK
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New Do Document Preset: [Default] Number of Pages: 3 ✓ Facing Master Master Page Size: Letter \$ Width: \$ 8.5 in Orientation Height: \$ 11 in Orientation Columns Gutter \$ Number: \$ 1 Gutter Margins Inside \$ Bottom: \$ 0.5 in \$	Change number of pages to 3. Page size should be Letter. Width = 8.5 in Height = 11 in This is where you will confirm you are in inches. IF YOU DO THE PROJECT IN PICAS YOU WILL HAVE TO START OVER! Click OK and begin your	
		Click OK and begin your project. You can now follow the basics of InDesign tutorial to see how to use the program.